

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2836

CONTRACTOR INFORMATION

Name: Health Planning Council of Northeast Florida

Address: 4201 Baymeadows Rd, Suite 2 Jacksonville FL 32217
City State Zip

Contractor's Administrator Name: Joyce Case Title: Program Director

Tel#: (904) 762-8600 Fax: _____ Email: joyce_case@hpcnef.org

CONTRACT INFORMATION

Contract Name: MOU for Opioid Response Program Planning Initiative Contract Value: No Cost

Brief Description: MOU with Health Planning Council of Northeast Florida to administer grant funding for the Opioid Response Program Planning Initiative in Nassau County

Contract Dates : From: 6/1/19 to: 5/31/20 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other MOU

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | |
|----|--|------------------|-----------------------|
| 1. | <u>Valerie</u> | <u>4-13-2020</u> | <u>PEO</u> |
| | Department Head Signature | Date | Submitting Department |
| 2. | <u>Grayson Higgins</u> | <u>5/14/20</u> | <u>None</u> |
| | Contract Management | Date | Funding Source/Acct # |
| 3. | <u>Mullin</u> | <u>5/15/20</u> | |
| | Office of Management & Budget | Date | |
| 4. | <u>[Signature]</u> | <u>5/22/20</u> | |
| | County Attorney (approved as to form only) | Date | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 5/22/20
Michael Mullin Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

**Memorandum of Understanding (MOU)
Between
Health Planning Council of Northeast Florida, Inc.
And
Nassau County Care Connect**

PURPOSE and SCOPE

The purpose of the Health Resources and Services Administration (HRSA) RCORP-Planning project is to support prevention of and treatment for substance use disorders, including opioid use disorder (OUD) through the activities of a Consortium. The overall goal of the program is to reduce the morbidity and mortality associated with opioid overdoses in high-risk, rural communities by strengthening the capacity of multi-sector consortia to address one or more of three focus areas at community, county, state, and/or regional levels: (1) prevention—reducing the occurrence of opioid addiction among new and at-risk individuals, as well as fatal, opioid-related overdoses, through community and provider education and harm reduction measures, including the strategic placement of overdose-reversing devices, such as naloxone; (2) treatment—implementing or expanding access to evidence-based practices for OUD treatment, such as medication-assisted treatment (MAT); and (3) recovery—expanding peer recovery and treatment options that help people start and stay in recovery.

The Health Planning Council of Northeast Florida has been awarded an **RCORP-Planning Grant** that will benefit Nassau County Adults in Census Tracts 501.01, 501.02, 502.02, 502.03, and 503.01 (a HRSA-defined rural census tracts in an urban county).

DURATION

This MOU shall become effective **June 1, 2019** or date upon signature by the duly authorized representatives of the Collaborators and Health Planning Council of Northeast Florida, Inc. and will remain in effect for the duration of the funding period for Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau), unless modified by mutual consent and executed in writing by the authorized representatives of all parties. The MOU is at-will and may be terminated by any party at any time upon written notice to the other party.

ROLES and RESPONSIBILITIES OF HEALTH PLANNING COUNCIL OF NORTHEAST FLORIDA, INC.

The Health Planning Council of Northeast Florida will contribute the following expertise toward completion of the Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau):

- ✓ Provide highly skilled, experienced Health Planners as group facilitators
- ✓ Review national, state and local best and promising practices
- ✓ Conduct primary data collection through key stakeholder interviews.
- ✓ Conduct secondary data analysis opioid and substance abuse indicators
- ✓ Provide subject matter experts (SMEs) to facilitate the strategic planning process
- ✓ Utilize virtual technology to better accommodate time commitments of consortium members

As the RCORP-funding recipient, the Health Planning Council of Northeast Florida, Inc. will undertake the following activities:

- Administer HRSA funds on behalf of Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau) in a manner consistent with federal grant guidelines

- Facilitate collaboration toward the completion of the goals, objectives, activities, management, and evaluation of Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau), as submitted for HRSA funding

ROLES and RESPONSIBILITIES OF COLLABORATORS

Collaborator's Organization will participate in a consortium consisting of members from the community and contribute the following expertise toward completion of the Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau):

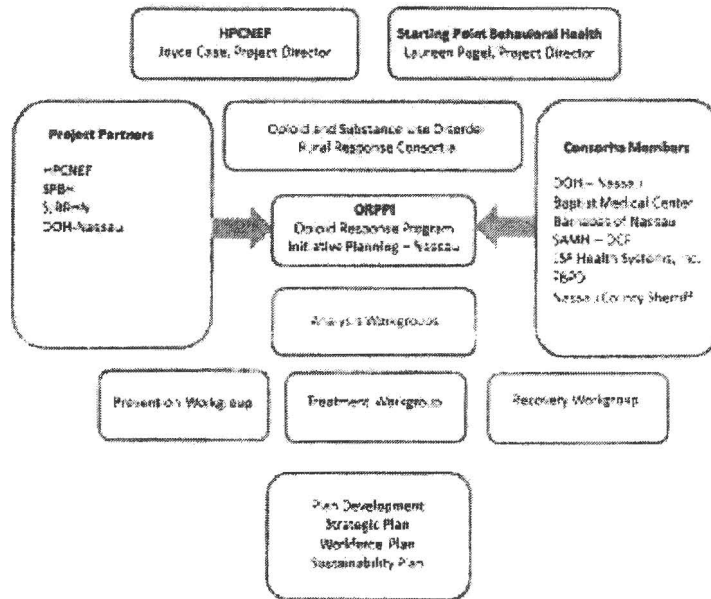
- ✓ Dedicated to improving the health and community in Nassau County
- ✓ Knowledge of Opioid and Substance Abuse issues in service area
- ✓ Knowledge of local resources for prevention, treatment and recovery services in service area
- ✓ Knowledge of ancillary services, such as behavioral health, primary care and infectious diseases, in service area
- ✓ Knowledge of public health reporting systems
- ✓ Knowledge of harm reduction and peer navigator programs
- ✓ Knowledge of Telehealth and information sharing platforms in rural communities
- ✓ Expertise in the use of health information technology and literacy techniques resulting in clear communication between care professionals and patients addressing health disparity issues. Knowledge of Rescue services in service area
- ✓ Knowledge of Medication Assisted Treatment for OUD
- ✓ Knowledge of the criminal justice system as it related to OUD

Collaborator's Organization commits to undertaking the following activities:

- Dedicate staff time for meetings and consultations regarding Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau)
- Treat shared information as confidential and agree not to disclose shared information to unauthorized entities
- Disclose any conflict of interest that may arise in the course of Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau) activities
- Protect patients and comply with all Health Insurance Portability and Accountability Act and federal requirements
- Provide leadership in reducing morbidity and mortality associated with opioid overdoses in Nassau County Adults in Census Tracts 501.01, 501.02, 502.02, 502.03, and 503.01 (a HRSA-defined rural census tracts in an urban county) by strengthening the capacity of collaboration
- Share expertise and experience in reducing morbidity and mortality associated with opioid overdoses in Nassau County Adults in Census Tracts 501.01, 501.02, 502.02, 502.03, and 503.01 (a HRSA-defined rural census tracts in an urban county) by strengthening the capacity of collaboration
- Create partnerships and linkages to contribute to the overall success of the project
- Bring to the table a willingness to be creative and to focus on solutions rather than barriers
- Participate in planning and training activities targeted at reducing morbidity and mortality associated with opioid overdoses in Nassau County Adults in Census Tracts 501.01, 501.02, 502.02, 502.03, and 503.01 (a HRSA-defined rural census tracts in an urban county).

- Fully endorse and implement the strategic, workforce, and sustainability plans developed by Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau)

GOVERNING STRUCTURE



USE of NAME - Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau)

No party will use the name or logo of Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau) in any advertisement, press release, or other publicity without written prior approval of Health Planning Council of Northeast Florida. The Health Planning Council of Northeast Florida has the right to acknowledge Collaborator's support of the work performed under this MOU in public communications.

TERMINATION

It is mutually understood and agreed by and among the parties that Department of Health - Nassau will provide at least 60 days' notice of the intention to withdraw from Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau). If Collaborator chooses to withdraw, said Collaborator commits to making arrangements to complete assigned or pending activities before termination.

EFFECTIVE DATE AND SIGNATURE

This MOU will be effective upon the signature of each authorized representative listed in this agreement and will remain in effect for at least the duration of the funding period for Opioid Response Program Planning Initiative in Nassau County (ORRPPI-Nassau). Parties indicate agreement with this MOU by their signatures on the appended Letter of Commitment.

Health Planning Council of Northeast Florida

Susan Grich

Date: 5/26/2020

Susan Grich
President & CEO
4201 Baymeadows
Suite 2
Jacksonville, Florida 32217
susan_grich@hpcnef.org
904-448-4300

Collaborator

Valerie Feinberg
~~Valerie Feinberg~~ *Michael Mullin, County Manager*
Nassau County Planning and Economic Opportunity Board of County Commissioners
96161 Nassau Place *Planning & Economic Opportunity*
Yulee, FL 32097
~~vfeinberg@nassaucountyfl.com~~ *vfeinberg@nassaucountyfl.com*
904-530-6300

Michael S. Mullin

Date: 5/27/20

Michael S. Mullin, County Manager
Nassau County Board of County Commissioners

EFFECTIVE DATE AND SIGNATURE

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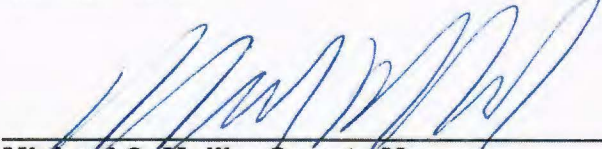
Health Planning Council of Northeast Florida

Date: _____

Susan Grich
President & CEO
4201 Baymeadows
Suite 2
Jacksonville, Florida 32217
susan_grich@hpcnef.org
904-448-4300

Collaborator

Valerie Feinberg
~~Valerie Feinberg~~ ~~Michael Mullin, County Manager~~
Nassau County Planning and Economic Opportunity ~~Board of County Commissioners~~
96161 Nassau Place *Planning & Economic Opportunity*
Yulee, FL 32097
~~vfeinberg@nassaucountyfl.com~~ *vfeinberg@nassaucountyfl.com*
904-530-6300



Date: *4/24/16*

Michael S. Mullin, County Manager
Nassau County Board of County Commissioners